# PARISH COUNCIL OF NEWTON-WITH-CLIFTON

## FINANCIAL REPORT

&

**ACCOUNTS** 

TO

31st March 2020 (ACTUAL)

31st March 2021 (FORECAST)

and

**Budget for 2021/22** 

### CHAIRMAN AND MEMBERS, NEWTON-WITH-CLIFTON PARISH COUNCIL

This report is to inform Members of the current financial position of the Council thus assisting in determining budget requirements for the 2021/22 financial year and it is recommended a Precept is made in the sum of £70289, which is consistent with central government guidelines to local authorities to minimise Council tax increases and make proper provision for future commitments. Reasonable short to medium term planning assumptions indicated a need to increase reserves to meet future potential expenditure requirement. In view of the time limits imposed by the Borough Council and related statutory requirements a decision is required to be made at the January meeting to either adopt my recommendation or otherwise determine how the net expenditure may be funded or reduced.

#### 2020/21 Income & Expenditure monitoring and projected Balance sheet.

Income & expenditure items are within usual tolerance levels (i.e.5%-10%) of the approved original and supplementary estimates and a detailed report is included on pages 6-10. It is anticipated committed expenditure on the village hall watercourse and William pickles park drain will be met in this financial year,. Accordingly, in accepting the report, council approves the original and any supplementary estimates in respect of those expenditure items which have exceeded the initial estimate and authorise appropriate virement either from; savings which have accrued in respect of those services which have a shortfall in comparison to the initial/supplementary estimate or, if appropriate, general reserves.

#### 2021/22 Budget expenditure.

Council general expenditure is not likely to increase significantly above the level of the prevailing rate of inflation. Highways Amenity Cleaning/bus shelters - £14842. The existing contractual arrangements cease on 31st March 2021. Based on anticipated new contractual arrangements and a provision for increase in April 2021 will require complementary funding from council precept/reserves in the sum of £2875. Previously earmarked credit balances accumulated over a number of years for this service have now been depleted due to a continued reduction in financial support from Fylde Borough Council – currently forecast in the sum of £11967. Parks, open spaces, which no longer receive a financial grant from Fylde Borough Council, rural grass verge maintenance, which receives financial support from Lancashire County Council currently forecast in the sum of £2122 (with a balance of £3340 funding from council precept/reserves), is estimated at £49709 (based on anticipated contractual arrangements with provision for increase in April 2021, CCTV installation, footway at William Pickles Park, tree work being scheduled to address Ash dieback and replacement tree planting. It is possible some projected non routine expenditure will overlap financial years e.g. village hall watercourse, tree maintenance/replacement. Housing estates expenditure is the responsibility of New Fylde Housing - Progress Housing Group (NFH). However, due to the service level being delivered it has been necessary to complement work in certain areas the cost of which is to be borne by the Council. Bank interest is estimated at £0. Council does not have any loan debt. There is a projected reserve transfer of £7317 primarily to continue to rebuild reserves, following depletion in recent years, to assist fund future commitments e.g. phased development of Newton Hall Park, Friends of Newton Community Park/Community Park Improvement Programme. The budget reflects a precept increase that is limited so as not to cause any percentage increase in local council tax, compensate for insufficient local authority grant income needed to fully fund grant related local authority services, the Council Tax Reduction Scheme Grant having ceased, anticipated New Homes Bounus arising from residential development and making inflation provision in accordance with Retail Price Index (RPI) all items index in respect of the existing values of contracts with annual review dates. Amenity cleansing, village hall watercourse, trees in Clifton, William pickles park drain.

#### Leases.

- i) Equipment leases, Council has no equipment leases.
- ii)Council as tenant;

The following tenancy was surrendered in 2019/20 at a land reinstatement cost of £750: Landlord; Duchy of Lancaster, Property; Land at Boltons Croft Salwick, Rent; £35.00 p.a Term/repairing/non-repairing; Repairing to 2019

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#### contd...

A previous tenancy has ceased with freehold ownership having been vested in the council as part of related land acquisition transactions:

LandlordPropertyRent p.a.Term/repairing/non-repairingTrustees ofLand at Clifton£1.00 (fully paid to 2016)RepairingWilliam Pickles

#### Establishment/Office Expenses.

Only marginal increases are expected in the following general items of expenditure which is in line with prevailing rates of inflation; chairman's allowance, election/electoral expenses, audit, legal and planning fees, bank charges, printing and stationery, insurances, hire fees, councillor's training, travelling & subsistence allowances, annual donations & subscriptions, journals and periodicals telephone rental &c, computer supplies, civic and miscellaneous items.

£6215

Honorarium including expenses of office £8731
Grants to local organisations £1800
Village Hall £3378

#### NOTES ON THE ACCOUNTS for the year ending 31st March 2020.

## 1. Statement of Accounting Policies

#### Accounting convention

The financial statements are prepared under the historical cost basis modified to include the revaluation of freehold land and buildings.

#### Fixed assets

No depreciation is provided on freehold land and buildings. Depreciation is provided on other fixed assets to write off their cost after the year of purchase by equal annual instalments on the 1st October each year over the following periods: Plant and Machinery/Equipment 10 years Office Equipment 3 years.

Tangible
Fixed
Assets

Cost or residual valuation at 1st April 2020	Freehold Land and Buildings	Plant, machinery & infrastructure	Equipment & fixtures	Total
Village hall Recreational land "Kickabout" area Car Park -Village Hall Parks equipment Equipment	112000 40080 0 0 -	2564 2564	4968 4968	112000 40080 0 0 2564 4968 159612
Additions				
Parks seat	-	-	0	<u>0</u>
Disposals	-	-	0 -	0
Depreciation at 1st October 2020	0	-1355	-1787	-3142
Net account value as at 31/03/2021	152080	1209	3181	156470

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#### 2. Sundry Debtors/Prepayments/Accrued Income

Accounting provision has been made for prepayments/ accrued income as follows:-

Accrued income/Debtors/Prepayments are as detailed below.

Insurances	£351.76
Establishment subscriptions	£684.48
H.M. Revenues and Customs (Vat Payable after 31/3/21)	£ <u>9595.59</u>
	£10631.83

#### 3. Sundry Creditors /Accruals/Deferred Income

Amenity cleansing	£1253.22
Establishment charges	£2597.83
Grounds maintenance contractors	£3238.50
SpID contractor	£30.00
-	£7119.55

### 4. Pension funding.

Formerly provision has been made in accordance with Council Minute 9f 6/11/01 together with the separate minute in respect of this Exempt Item. The Clerk has previously reported this may prove to be considered inadequate pending the outcome of ongoing enquiries relating to these matters.

Notwithstanding this provision Council was required to comply with the workplace pension provisions and, in accordance with Minutes 10b 03/12/15 & 13a 05/05/16 selected the National Employment Savings Trust (NEST) Corporation with annual employer contributions agreed 3.75% of the clerk's total remuneration.

### 5. Council Tax base

From the information available at the present time the proposed precept will not cause a percentage increase in the local council tax for 2020/21. The most recently available computation of the Council Tax base for the Parish is 1071 (previously 1053) and this element costs Council Tax payers, for each £1000.00 raised, as follows:-

Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
.622	.726	.830	.934	1.141	1.349	1.556	1.867

F. Wilson Clerk to the Council

28th December 2020

# PARISH COUNCIL OF NEWTON-WITH-CLIFTON BALANCE SHEET

	BALANCE SHEET	F
31st Month 2020	COMMINITY ASSETS (FIVED)	Forecast 31st March 2021
31st March 2020 £	COMMUNITY ASSETS (FIXED)	
32,080.00	Newton Hall Park Land	£ 32,080.00
8,000.00	William Pickles Park	8,000.00
112,000.00	Village Hall buildings	112,000.00
0.00	· ·	0.00
577.17	Village Hall car park	287.17
956.46	Village Hall chairs Park bench seats	862.68
0.00	Children play equipment, Newton	0.00
5,611.59	Children play equipment, Clifton	3,240.28
110.00	Christmas tree lights (2NO sets)	0.00
0.00	Bus shelter	0.00
277.50	ICT equipment	0.00
159,612.72		156,470.13
	CURRENT ASSETS	
8,038.64	Sundry Debtors and Prepayments	10,631.83
38.863.54	Bank account	52.833.98
46,902.18	Total Current Assets	63,465.81
***************************************		***************************************
206,514.90	TOTAL ASSETS & DEBIT BALANCES	219,935.94
	LIABILITIES & CREDIT BALANCES	
5,834.34	Revenue Creditors	5,434.55
2,745.00	Accruals and Deferred Income	1,685.00
8.579.34	Total Current liabilities & Credit Balances	7,119.55
0,379.34	Total Current habilities & Credit Balances	7,117.33
197,935.56	NET ASSETS(LIABILITIES)	212,816.39
	Represented by	
9,101.51	Deferred receipts (grants, contributions &c)	7,801.30
0.00	Property by deed of gift	0.00
24,869.66	General Establishment Reserve	41,050.70
163,964.39	General Capital Fund	163,964.39
***************************************		***************************************
197,935.56		212,816.39
***************************************		***************************************
F. Wilson		F. Wilson
Clerk/Responsible		Clerk/Responsible
Financial Officer		Financial Officer
28th December 2020		28th December 2020
Evan December 2020		Zour December 2020

## PARISH COUNCIL OF NEWTON-WITH-CLIFTON

## REVENUE AC(ACCOUNT

	REVENUE ACIACCOUNT	_
31st March 2020 €	INCOME	Forecast 31st March 2021 £
12,874.00	Grants from Local Authorities &c.	16,202.00
65,496.00	Precept	69,108.00
	Parish champion grant	315.00
00.0	Duchy of Lancaster Covid-19 Grant	1,000.00
0.32	Bank Interest	0.13
4,703.82	Deferred receipts	1,300.21
68.40	Miscellaneous	0.00
83,142.54	Total income	87,925.34
	EXPENDITURE	
3,690.52	Establishment expenses	3,607.90
415.00	Audit fees	420.00
40.00	Legal fees	35.00
12,888.00	Amenity (Street)Cleansing	10,836.50
2,900.00	Donations, grants to local organisations	2,900.00
1,005.48	Village hall repairs, maintenance &c	1,137.57
18,790.15	Parks, Playing Fields & Open Spaces	21,104.98
14,593.13	Former "Fylde in Bloom", Trust projects	14,667.67
1,529.00	Lund Church grounds	1,523.64
5,159.04	Highways amenity verge maintenance	5,277.00
650.00	Highways, bus shelters, SpID, signage &c.	330.00
247.92	Millennium Gardens	283.86
1,605.17	Christmas tree	1,523.36
63,513.41	Total expenditure	63,647.48
	Add	
	ADMINISTRATION EXPENSES	
7,589.63	Honoraria remuneration	7,680.00
442.49	Office employment expenses, administration, pension &c.	416.82
8,032.12	Total administration expenses	8,096.82
71,545.53	Total expenditure	71,744.30
£11,597.01	Excess ( - shortfall ) of income	£16,181.04
-£11,597.01	General reserve fund transfer	-£16,181.04
0.00	Income and Expenditure Account Balance	0.00
F. Wilson Clerk/Responsible Financial Officer 28th December 2020		F. Wilson Clerk/Responsible Financial Officer 28th December 2020

	2019/20	2019/20	2020/21	2020/21	2021/22
	Budget	Actual	Budget	Forecast	Budget
Income					
Local Authority Receipts					
Amenity Cleansing Grant	£10,152	£10,192.00	£10,426	£10,417.00	£11,407
Bus Shelters Grant	£560	£560.00	£560	£560.00	£560
Parish Champion Grant Grant	£0	£0.00	£0	£315.00	£0
Fylde Borough Council - New Homes Bonus Grant	£0	£0.00	£3,103	£3,103.00	£6,313
Verge Mtc LCC Grant	£2,171	£2,122.00	£2,122	£2,122.00	£2,122
	£12,883	£12,874.00	£16,211	£16,517.00	£20,402
Total Local Authority Receipts	£12,883	£12,874.00	£16,211	£16,517.00	£20,402
Other income					
Miscellaneous	£0	£68.40	£0	£0.00	£0
Precept	£60,495	£65,496.00	£69,108	£69,108.00	£70,289
Bank Interest	£0	£0.32	£0	£0.13	£0
Deferred Receipts	£4,704	£4,703.82	£1,300	£1,300.21	£1,300
Duchy of Lancaster Cov-19 Grant	24,704	24,703.02	21,500	£1,000.00	£0
Reserve TFR's.	£0	£0.00	£0	£0.00	£0
Reserve IFK's.				10.00	
	£65,199	£70,268.54	£70,408	£71,408.34	£71,589
	£65,199	£70,268.54	£70,408	£71,408.74	£71,589
Total Income	£78,082	£83,142.54	£86,619	£87,925.34	£91,991
Gross Income	£78,082	£83,142.54	£86,619	£87,925.34	£91,991
Expenditure					
General Establishment Expenses					
Audit fees	£424	£415.00	£440	£420.00	£435
Publications	£18	£17.00	£0	£0.00	£0
Chairman's Allowance	£155	£150.00	£155	£150.00	£155
Civic Insignia &c	£250	£0.00	£0	£0.00	£0
Civic Sunday Band Concert	£0	£0.00	£0	£0.00	£0
Conference & training expenses	£72	£50.00	£0	£75.00	£78
Donations & Subscriptions	£1,655	£1,775.97	£1,838	£1,755.48	£1,817
•			£207		
Election Expenses	£1,250	£200.00		£0.00	£0
Grants to local organisations	£1,822	£1,800.00	£1,840	£1,800.00	£1,800
Legal fees	£240	£40.00	£41	£35.00	£36
Web hosting and development	£0	£0.00	£0	£250.00	£100
Insurance, General	£883	£916.05	£905	£849.00	£879
Establishment charges, licensing, miscellaneous	£362	£332.50	£344	£428.42	£250
Notice/sign boards	£518	£58.00	£60	£0.00	£0
Printing/stationery, carriage, travel & postages	£1,475	£1,233.12	£1,250	£860.00	£890
Councillor subsistence/travelling expenses	£0	£0.00	£0	£0.00	£0
Best Kept Village	£41	£0.00	£0	£0.00	£0
Christmas trees and lights	£1,539	£1,605.17	£1,485	£1,523.36	£1,577
	£10,704	£8,591.81	£8,554	£8,146.26	£8,015
Total General Establishment Expenses	£10,704	£8,591.81	£8,554	£8,146.26	£8,015
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	2019/20	2019/20	2020/21	2020/21	2021/22
	Budget	Actual	Budget	Forecast	Budget
Village Hall					
Insurances	£720	£715.48	£700	£847.57	£878
Repairs,	£2,300	£290.00	£2,800	£290.00	£2,500
Renewals &c	£0	0	£0	0	£0
Electrical, fire &c inspections	<u>£0</u>	£0.00	<u>£0</u>	£0.00	<u>£0</u>
	£3,020	£1,005.48	£3,500	£1,137.57	£3,378
Total Village Hall	£3,020	£1,005.48	£3,500	£1,137.57	£3,378
Administration overheads					
Honoraria	£7,356	£7,322.00	£7,743	£7,680.00	£7,949
Pension, NIC and administration charges	£350	£463.33	£333	£416.82	£432
Office & computer supplies	£54	£65.00	£104	£100.00	£104
Telephone, internet &c	£213	£240.00	£246	£240.00	£246
•	£7,973	£8,090.33	£8,425	£8,436.82	£8,731
Total Administration overheads	£7,973	£8,090.33	£8,425	£8,436.82	£8,731
Services					
Highway and amenity services					
Amenity Cleansing	£12,892	£12,888	£13,277	£10,837	£14,500
Bus shelters, wayside seats &c	£0	0	£0	30	£31
Litterbins, signage &c	£362	£350	£362	£0	£0
SpiD operations	£311	£300.00	£311	£300.00	£311
	£13,565	£13,538.00	£13,950	£11,166.50	£14,842
Total Highway services	£13,565	£13,538.00	£13,950	£11,166.50	£14,842
Parks, Open Spaces & Estates					
Former Fylde in Bloom Trust projects					
Window boxes	£930	£919.80	£952	£941.69	£975
Hayracks	£1,240	£1,226.40	£1,269	£1,255.66	£1,300
Vicarage Lane/A583 beds	£686	£678.60	£702	£695.66	£720
Wheelbarrow displays	£486	£480.60	£497	£493.08	£510
Barrels, Gro Bags,&c	£4,059	£4,113.01	£4,257	£4,130.43	£4,275
Flower beds, Preston Old Road	£1,659	£1,782.08	£1,762	£1,637.33	£1,695
Flower beds, Clifton Lane	£1,383	£1,368.48	£1,416	£1,402.62	£1,452
Flower beds, Blackpool Road	£897	£887.76	£919	£909.77	£942
Sandy Gap	£475	£469.80	£486	£481.41	£498
Meadow Cl. Flower Bed	£88	£155	£140	£146.67	£152
Village Hall beds/shrubs	£832	£823	£852	£843.64	£873
Windmill feature	£151	£149	£155	£152.92	£158
	£12,885	£13,054.25	£13,408	£13,090.88	£13,549
Total Fylde in Bloom	£12,885	£13,054.25	£13,408	£13,090.08	£13,549
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	2019/20	2019/20	2020/21	2020/21	2021/22
	Budget	Actual	Budget	Forecast	Budget
Housing Estates					
Meadow Close/Ash Court, Avenham Pl.	£0	£0.00	£0	£0.00	£0
Glebe Mews	£0	£0.00	£0	£0.00	£0
	£0.00	£0.00	£0.00	£0.00	£0.00
Total Housing Estates	£0	£0.00	£0	£0.00	£0
Newton Hall Park					
Grass cutting	£2,001	£1,980	£2,049	£2,054	£2,126
Repairs, renewals &c	£3,725	£1,460.1	£1,511	£1,495.10	£1,547
Repairs - benches	£0	£0.00	£0	£45.00	£47
Fence,gate,hedge, trees &c	£243	£180	£186	£200	£207
CCTV	£0	£0	£0	£0	£3,500
Newton Hall,pitch,curtilage &c	<u>£0</u>	£0.00	<u>£0</u>	£0.00	£0
	£5,969	£3,619.97	£3,747	£3,794.25	£7,427
Total Newton Hall Park	£5,969	£3,619.97	£3,747	£3,794.25	£7,427
Total Newton Fian Falk	23,909	23,019.97	23,747	23,794.23	21,421
Open Spaces					
Open Spaces maintenance	£736	£480.66	£497	£0.00	£0
Triangle area	£605	£530.60	£549	£583.08	£603
Scale Hall, Hill Cresc. Cuts	£1,501	£1,484.88	£1,537	£1,523.52	£1,577
Scale Hall/Hill Cresc' Hedges, Shrubs &c.	£1,240	£1,226.52	£1,269	£1,255.90	£1,300
Tree maintenance,/replacement Ash dieback	<u>£0</u>	£140.00	£145	£0.00	£1,500
	£4,082	£3,862.66	£3,998	£3,362.50	£4,980
Total Open Spaces	£4,082	£3,862.66	£3,998	£3,362.50	£4,980
Dixon Farm Mews					
Grass cutting Dixon Farm Mews	£235	£232.92	£241	£238.92	£247
Hedge mtc.	£217	£535	£812	£190	£197
Tree mtc.	£0	£0	£0	£0	£250
	£452	£767.92	£1,053	£428.92	£694
Total Dixon Farm Mews	£452	£767.92	£1.053	£428.92	£694
Total Dixon Faith News	2432	2/07.92	21,033	2420.92	2094
School Lane					
School Lane P/Area -bedding &c	£486	£480.60	£497	£493.08	£510
Flowerbed	£280	£407.20	£422	£283.80	£294
Hedge mtc.	<u>£0</u>	£0.00	<u>£0</u>	£70.00	£72
	£766	£887.80	£919	£846.88	£877
Total School Lane	£766	£887.80	£919	£846.88	£877
Village Hall					
Village Hall Field -cuts	£1,542	£1,526.04	£1,579	£1,565.64	£1,620
Village Hall Field, - Pitch/fence	£0	£0.00	£0	£0.00	£0
V/Hall grounds/surrounds/hedge/trees	£35	£44.00	£35	£701.00	£726
Watercourse maintanance	£0	£0.00	£0	£1,610.00	£0
	£1,577	£1,570.04	£1,614	£3,876.64	£2,346
Tatal William Hall	01 000	01 500 04	81.614	02.007.54	00.046
Total Village Hall	£1,577	£1,570.04	£1,614	£3,876.64	£2,346
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	2019/20	2019/20	2020/21	2020/21	2021/22
	Budget	Actual	Budget	Forecast	Budget
	Dauger	rettui	Dauger	1 or cent	Duager
William Pickles Park					
Repairs, renewals &c	£3,915	£3,797.62	£3,993	£3,772.63	£5,905
Grass cutting	£3,310	£3,259.15	£3,373	£3,323.16	£3,439
Bench/fence repair	£350	£156.00	£99	£55.00	£57
Hedges, trees, shrubs	£940	£154.00	£418	£455.00	£471
Ash dieback and tree replacement	£0	£0.00	£0	£0.00	£1,000
Drainage	<u>£0</u>	£0.00	<u>£0</u>	£1,190.00	£0
	£8,514	£7,366.77	£7,883	£8,795.79	£10,872
Total William Pickles Park	£8,514	£7,366.77	£7,883	£8,795.79	£10,872
Boltons Croft Play Area					
Rent compenstation	£35	-35	£0	0	£0
Maintenance, lease surrender.	£0	£750.00	£0	£0.00	£0
Fencing	<u>£0</u>	£0.00	<u>£0</u>	£0.00	£0
	£35	£715.00	£0	£0.00	£0
Total Boltons Croft Play Area	£35	£715.00	£0	£0.00	£0
Church Room and Grounds					
Lund Church & School Room grounds	£1,535	£1,529.00	£1,583	£1,523.64	£1,577
•	£1,535	£1,529.00	£1,583	£1,523.64	£1,577
Total Church Room and Grounds	£1,535	£1,529.00	£1,583	£1,523.64	£1,577
LCC Verso Arres					
LCC Verge Areas Clifton Lane	£235	£232.68	£241	£238.68	£247
Preston Old Road	£486	£495.60	£513	£493.08	£510
A583 r/o shelter amenity verge	£235	£232.92	£241	£238.92	£247
Avenham Place	£0	£0.00	£0	£0.00	£0
School Lane	£1,190	£1,177.68	£1,219	£1,208.40	£1,251
Stanagate	£1,957	£1,935.84	£2,004	£1,986.12	£2,056
Parrox Lane (west)	£516	510.36	£528	522.96	£541
Scale Hall Lane (east)	£235	232.92	£241	238.92	£247
Beech Drive, Oak Lane	£345	£341.04	£353	£349.92	£362
	£5,199	£5,159.04	£5,340	£5,277.00	£5,462
Total LCC Verge Areas	£5,199	£5,159.04	£5,340	£5,277.00	£5,462
Millennium Gardens					
Clifton	£251	£247.92	£257	£253.86	£263
Newton-with-Scales	£0	£0.00	£0	£30.00	£31
	£251	£247.92	£257	£283.86	£294
Total Millennium Gardens	£251	£247.92	£257	£283.86	£294
Com Parishina Guidello	2231	9	223/	2203.00	2274

	2019/20	2019/20	2020/21	2020/21	2021/22
	Budget	Actual	Budget	Forecast	Budget
Trust projects					
Parrox Lane (previously Viking boat)	£235	£232.92	£241	£238.92	£247
Preston Old Road (previously fishing boat)	£259	£256.08	£265	£262.13	£271
Millstone	£516	£510.36	£528	£522.96	£541
Dowbridge feature	£545	£539.52	£558	£552.78	£572
	£1,555	£1,538.88	£1,593	£1,576.79	£1,632
Total Trust projects	£1,555	£1,538.88	£1,593	£1,576.79	£1,632
	£42,820	£40,319.24	£41,393	£42,857.15	£49,709
Total Parks, Open Spaces & Estates	£42,820	£40,319.24	£41,393	£42,857.15	£49,709
	£78,082	£71,545.53	£75,821	£71,744.30	£84,674
Total Evenances	679.093	671 545 52	675 921	671 744 20	694 674
Total Expenses	£78,082	£71,545.53	£75,821	£71,744.30	£84,674
Operating Excess/(Deficit)	£0.00	£11,597.01	£10,798.32	£16,181.04	£7,317
Operating Excess (Detreit)	20.00	211,577.01	210,770.32	210,101.04	27,517
Other Income	£0	£0	£0	£0	£0
Other Expenses	£0	£0	£0	£0	£0
Net (-deficit) surplus transferred to reserves.	£0.00	£11,597.01	£10,798.32	£16,181.04	£7,317